

## Preservation Utah's Heritage Awards Nomination Information

### NOMINATION GUIDELINES

Preservation Utah is seeking nominations for its annual Heritage Awards honoring excellence in historic preservation throughout Utah. The purpose of the Heritage Awards is to recognize projects, organizations, agencies, and individuals that exemplify the highest standards within the preservation movement. If you know of a project, individual, or group deserving of statewide recognition, fill out the following nomination form and send it with the required support materials listed below to Preservation Utah. If you have questions, please call Preservation Utah Public Outreach Director Alison Flanders at (801) 533-0858 ext. 101.

### CATEGORIES OF NOMINATIONS

#### Adaptive Use Projects

Includes projects that have successfully adapted an historic building for a new use. Residential, commercial, civic, and religious projects are considered. Projects must be completed within the past five years and tenants must be in place in order to be eligible.

#### Compatible Addition

Includes projects that take into account the existing historic structure(s) and create new, usable space that is complimentary in mass, scale and design to the existing historic structure. Projects must be completed within the past five years in order to be eligible.

#### Curbside Rehabilitation Projects

Includes historic residential buildings that have completed a smaller scale preservation project that have added curb appeal and highlight the historic character of the building. Projects must be complete in order to be eligible.

#### Firm, Government Agency, or Organization

Includes professional, governmental, and other organizations whose work has furthered the preservation movement in Utah. They may be recognized for a variety of projects undertaken within the past five years, such as: educational programs, events, advocacy, infill design, renovations, restorations, and adaptive use projects or designs.

#### Heritage Business

Includes businesses and non-profit organizations that are thirty years of age or older and have made a significant impact on the history and culture of their town or neighborhood. They must be an active part of their community and be able to show their contributions.

#### Individual

Includes individuals who have made a significant contribution to historic preservation in Utah in the past five years. Individuals may represent a variety of disciplines and may be volunteers, grassroots activists, craftsmen, or paid professionals.

#### Stabilization, Renovation, and Restoration Projects

Includes historic buildings or sites that have been stabilized, renovated, or restored. Residential, commercial, civic, and religious projects are considered. Projects must be complete in order to be eligible.

#### Stewardship

Includes property owners who exemplify the value of stewardship by preserving the historic character of a historic building or site over time through regular and appropriate maintenance. Residential, commercial, civic, and religious properties are considered.

Studies of preservation practices are **not eligible** unless they are nominated in conjunction with a completed project and will be acknowledged at that time.

## NOMINATION PROCEDURES

Nominations for Heritage Awards must include a nomination form and appropriate supporting materials. **Nomination materials will be kept permanently in Preservation Utah's files and therefore cannot be returned. All Photos submitted may be used by Preservation Utah for press related to the Heritage Awards program.** If your nomination is not complete (with supporting documents) it will **NOT** be considered by the jury.

### All Nominations are *required* to include:

- A completed nomination form (attached) with contact information of the nominator and the nominee.
- A typed narrative of 750 to 1000 words describing the project, property owner, organization, firm, agency, or individual being nominated. The narrative should include the purpose and scope of the project, innovative approaches used by the nominee, the long-range impact of the project, and any additional information that supports the project/activity/contribution as exemplary in Utah preservation.
- Visual materials documenting the project. These photos/visuals are to be used in the program and are recommended that there are at least 10 different visual pieces - in digital format. All visuals must be labeled or accompanied by a key. They should relate to the narrative and should depict the project **before** and **after** completion. *Any visuals given to Preservation Utah may be used in publicity associated with the award.*
- A list of all parties involved who should receive recognition in the form of a certificate acknowledging their work on the project.
- Up to two letters of support are encouraged but not required.

### Project Nominations should also include:

- Beginning and ending date of project.
- Visual materials documenting the project - before and after photos.
- If applicable, architectural drawings, site plans, or feasibility studies may be included.

### Stewardship Nominations should also include:

- Visual materials documenting the preservation of the historic building or site over time.

**When submitting a nomination please remember that the information you provide will be the only exposure that most of the jury members will have with your project. Please provide adequate information to ensure that our jury can make an informed decision.**

## NOMINATION DEADLINE

We request submissions be postmarked by **December 25** annually (for the ceremony in the spring of the upcoming year).  
By Mail or in person: Heritage Awards Jury, Preservation Utah, 375 N. Canyon Road, Salt Lake City, UT 84103 or email: [alison@preservationutah.org](mailto:alison@preservationutah.org)

## THE JURY

Preservation Utah invites preservation experts to review each nomination for Heritage Awards. Individuals serving on the jury change yearly and include representatives from the various organizations such as the U of U College of Architecture and Planning, American Institute of Architects, Utah State Historical Society, Preservation Utah Board of Trustees, National Trust for Historic Preservation, City Landmarks organizations and grassroots preservation groups. The jury will review all nominations submitted by the deadline and reserves the right to change the nominated category to best suit the project.

## AWARDS PRESENTATION

Heritage Awards recipients will be notified in February. All recipients will be honored at Preservation Utah's Heritage Awards Ceremony in Salt Lake City in **Spring**.

People  
Preserving  
Places.

# Preservation Utah's Heritage Awards Nomination Form

Nominee: \_\_\_\_\_

Address of Nominee: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (day): \_\_\_\_\_ (evening): \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

## Category (check one):

Adaptive Use Project

Heritage Business

Compatible Addition

Individual

Curbside Rehabilitation Project

Stabilization, Renovation  
or Restoration Project

Firm/Agency/Organization

Stewardship

## Nomination submitted by:

\_\_\_\_\_

Affiliation with Nominee: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (day) \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

People  
Preserving  
Places.